

Return to Face-to-Face Learning

On March 1, 2021 Kids Club will return to all elementary schools. In addition to this, we will open a new program, Mid Club, at Brownell and Parcels. For the time being, Pierce Mid Club students will continue to walk to Defer with before and after school care.

Below are Kids Club/Mid Club guidelines for our return. If you have any questions, please contact Crystal Fletcher (fletchc@gpschools.org) or Sara Schram (schrams@gpschools.org).

- **Program Updates**

- Now that we are back to full face-to-face learning, families are required to choose (and maintain) and schedule consisting of 3, 4, or 5 days/week.
- Invoices will be due prior to attendance.
- Due to staffing and ratios, we can currently care for no more than 36 students per am/pm session.
- There will be no credits issued for days unused. When you sign up and pay for a day, you are reserving your spot for that day. We cannot have unannounced drop in's due to ratio mandates. Your fee pays for the direct operational costs of the program. When you enroll and sign up for specific days, you are reserving the time, space, staff and provisions for your child whether they attend or not.
- Vacation days: Depending on your chosen schedule of 3, 4 or 5 days/week, each student will be granted 3, 4 or 5 vacation days for the school year.

- **Site Locations**

- Defer (Will house Pierce Mid Club students)
- Ferry
- Kerby
- Maire
- Mason
- Monteith
- Richard
- Brownell (**based on registration numbers**)
- Parcels (**based on registration numbers**)

- **Program Hours**

- Kids Club programs will operate 7:00am-8:20am (AM Session) and 3:38pm-6:30pm (PM Session) Monday-Friday.
- Mid Club programs will operate from 7:00am-8:05am (AM Session) and 3:13pm-6:30pm (PM Session).
 - Middle school students will be released from Mid Club at 8:05am so they have time to get to their lockers, get their materials ready for class, and make it to their first class by 8:15am.

- **Program Sizes**

- Kids Club/Mid Club sites will move to our mandated ratios of 1:18 (1 staff member for every 18 students)
 - We currently have two staff members scheduled for every site.

updated 2/23/21

- We can only care for 36 students at a time, per state mandated ratios.
 - More than 36 students can register for each program, however, we have to cap our numbers to 36 students per session (am/pm).
- **Drop off and Pick up**
 - Drop Off:
 - Each Kids Club/Mid Club site will have a buzzer system located at the drop off and pick up door. To use this system to drop off, please press the buzzer (once) and a staff member will meet you at the door. At that time, the staff member will walk your student into the gym and sign them in for the morning session. **All parents must wear a mask.**
 - Pick Up:
 - Each Kids Club/Mid Club site will have a buzzer system located at the drop off and pick up door. To use this system to drop off, please press the buzzer (once). At that time, a staff member will answer the buzzer and ask who you are picking up. They will walk your student(s) to the door for pick-up. If the staff does not recognize you, they WILL ask for identification. **Please have this ready.** The staff will sign your student out. **All parents must wear a mask.**
- **Registration**
 - Due to the 36 student/session/day, below is how our registration will occur:
 - Currently enrolled families at Defer, Mason, Monteith, Poupard, and Trombly will be enrolled first. (If you are currently enrolled, please email fletchc@gpschools.org or schrams@gpschools.org with your March 2021 schedule).
 - **Currently enrolled families must let us know their schedule by 4pm on 2/22/21.** (Any schedules given after this date/time cannot be guaranteed.)
 - New Family Registration Steps:
 - Fill out this form and follow the steps at the end of the form.
 - Fill out form: <https://forms.gle/Nky9kUzZZ4spa3uh7>
 - Visit <https://mi01000971.schoolwires.net/Page/1072> and fill out all registration paperwork
 - Email completed forms to: fletchc@gpschools.org
 - **In order to attend in March, we need all registration to be completed and turned in by 4pm on 2/24/21.** If you enroll after that date, we cannot guarantee a spot.
 - In order to be on the attendance roster for Kids Club/Mid Club, ALL registration forms must be filled out in their entirety and emailed to fletchc@gpschools.org.
 - Once received, you will get a confirmation email with the date your child may start to attend Kids Club/Mid Club.
 - There is a 2-3 day processing time so please be patient!
 - Students must be registered for 3, 4, or 5 days/week and the days must be consistent for the month.
 - Placement for new families will be based on a first come, first served basis. We will fill each session with 36 students (based on our mandated ratio of 1:18).
 - Once a session has 36 students, a wait list will be created.

- **Rates**
 - Monday - Friday AM = \$8
 - Monday - Friday PM = \$11
 - Kids Club/Mid Club rates are billed as a flat fee, meaning we do not bill hourly.
 - For scholarship information, see the following link:
<https://forms.gle/Q4ypTRkADxcl2vEy8>
 - Scholarship rate/availability are subject to change. Participants will be notified if they qualify. Participants will also be notified if there are any changes to the scholarship program.

- **Masks**
 - All students in Kids Club and Mid Club are required to wear a mask at all times.
 - Over their nose and mouth at all times.
 - Students will not wear masks while eating/drinking or when playing outside.
 - Staff will continue to wear masks at all times except for eating/drinking..
 - Over their nose and mouth at all times.
 - Staff will also wear masks when outside.
 - Parents/caregivers are required to wear masks while in the building and/or drop off pick up.
 - Over their nose and mouth at all times.

- **Social Distancing**
 - We acknowledge that social distancing is very challenging in a child care setting. These best practices identify steps we can take to help:
 - Maintain Consistent Groups
 - Promote Hygiene

- **Cleaning and Sanitation**
 - The gym and all common areas will continue to be sprayed with a Clorox 360 electrostatic sprayer.
 - Staff will continue to clean items throughout the afternoon after they are used and prior to putting them away.
 - Frequent hand washing will take place as well as routine cleaning.
 - Our maintenance staff cleans and disinfects our building throughout the day and after the program has left for the day.

- **Health Screenings**
 - Parents are responsible for screening their child(ren) at home prior to coming to school. Parents are responsible for taking their child's temperature each morning and monitoring their symptoms.
 - We will take the temperature of any child who seems to exhibit signs of a fever or not feeling well.
 - We will continue to follow the COVID-19 screening tool for exclusion and return to school policies. (<https://www.waynecounty.com/covid19/back-to-school.aspx>)

- **Snacks**
 - Kids Club will NOT be providing snacks at this time. Please send in a snack and water for after school Kids Club/Mid Club

- **Quarantine**
 - There may be times when quarantine is necessary to help slow the spread of covid-19.
 - If the entire program is closed for quarantine purposes, a credit will be issued to the students in that program.

Thank you for your patience and understanding as we navigate our return to full face-to-face learning. We appreciate your support now more than ever. If you have any questions, please feel free to contact us.

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